

GENTLE TRANSITIONS

Employment Application



WE ARE AN EQUAL OPPORTUNITY EMPLOYER. Applicants and employees are considered for positions and are evaluated without regards to mental or physical disability, race, sexual orientation, marital status or any other protected Federal, State/Province, or Local status unrelated to the performance of the work involved.

Please answer all questions completely. Please do not provide any information not specifically requested on this Employment Application form.

APPLICANT INFORMATION

Last Name			First Name			Middle		
Street Address						Apartment#		
City			State/Province			ZIP/Postal Code		
Cell Number			Other Number			E-mail Address		
Position Applied for			Desired Salary			Date Available		
Are you eligible to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you age 18 or over?	YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Have you ever been previously employed by GT?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, list dates employed:					
Do you have any relatives employed by this organization?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, give name and title:					
Except for the offense of minor traffic violations or possession of less than one ounce of marijuana, have you ever been convicted of a crime?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain:					
Do you have a valid California Drivers License?	YES <input type="checkbox"/>	NO <input type="checkbox"/>						
Although we are not a moving company, our field work (working on moves) is without a doubt physically taxing. Do you have any physical limitations that would require reasonable accommodation to perform the job for which you are applying?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain:					

DESIRED TYPE OF EMPLOYMENT

<input type="checkbox"/> Move Manager	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time
<input type="checkbox"/> Move Assistant/Packer	*List available hours:	
<input type="checkbox"/> Office Administration	<input type="checkbox"/> Temporary	
<input type="checkbox"/> Marketing/Sales	*Specify time frame:	

Do you have reliable transportation?
 YES NO If no, please explain:

How did you hear about Gentle Transitions?

EDUCATION

High School			Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College			Address				

From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
Other				Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	

WORK EXPERIENCE

Begin with present or most recent employer followed by prior employers

Employer				Phone				
City/State				Supervisor/Title				
Job Title			Beginning Salary		\$	Ending Salary		\$
Duties								
From		To		Reason for Leaving				
*May we contact this employer?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		
Employer				Phone				
City/State				Supervisor/Title				
Job Title			Beginning Salary		\$	Ending Salary		\$
Duties								
From		To		Reason for Leaving				
*May we contact this employer?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		
Employer				Phone				
City/State				Supervisor/Title				
Job Title			Beginning Salary		\$	Ending Salary		\$
Duties								
From		To		Reason for Leaving				
*May we contact this employer?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		

MILITARY SERVICE

Branch:			From:		To:		
Highest Rank Attained:				Type of Discharge:			

SUMMARY

In a brief statement, in your own words. Please describe why you are an ideal candidate for this position.

REFERENCES

Please list two professional references.

Full Name		Relationship	
Company		Phone	
E-Mail			
Full Name		Relationship	
Company		Phone	
E-Mail			

PRE-EMPLOYMENT STATEMENT (Please read before signing)

I understand that the organization will rely, in part, on the information I provide in this Employment Application in consideration whether to hire me. I understand that it is important that I provide complete and accurate information and certify that I have done so. If the organization discovers at any time that I failed to completely and honestly provide any information requested on me in this Employment Application or during the interview process, I understand that my application will no longer be considered.

Gentle Transitions is committed to compliance with the provisions of this nations immigration laws regarding verification of employment eligibility. Any offer of employment will be contingent upon your ability to provide legally sufficient documentation showing your eligibility to be employed by this organization. Applicants or employees that present fraudulent documentation for employment verification will be subject to disciplinary action, up to or including termination of employment.

I understand that completion of this application does not constitute an offer or promise of employment. I authorize Gentle Transitions to contact my References and understand that, as a condition of employment, the Company will require successful completion of a background check that complies with the Company's pre-employment screening policies. I have or will be provided a Background Investigation Release form which contains a disclosure under the Fair Credit Reporting Act and Associate's authorization and general release under FCRA which I have read/will read before signing. I further understand that any offer of employment will be contingent upon successfully passing the background check.

In the event of my appointment to a position, I shall comply with all company policies and procedures. It is understood and agreed that any misrepresentation, omission or false statement that I make in this application will be sufficient cause for the Company to withdraw an offer of employment and/or terminate my employment.

I understand that if I am hired, I will be an At-Will employee, meaning I am not hired for any definite length of time and understand that my employment can be terminated by either party at any time with or without cause or notice.

I Accept

By checking the box above you are confirming you have read and agree to the terms on this Application Statement.

By signing below, I certify that all information contained in this Application for Employment is true and complete. Any incorrect or misleading statement(s) will render this application void. I understand that this application will remain in effect for 90 days from the date it is submitted and I must renew my application to be considered for other job openings after 90 days.

PRE-EMPLOYMENT STATEMENT (Please read before signing)

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date

If you have a resume, recommendation letter or other supporting documents that you wish to be considered with your application, please so do here.